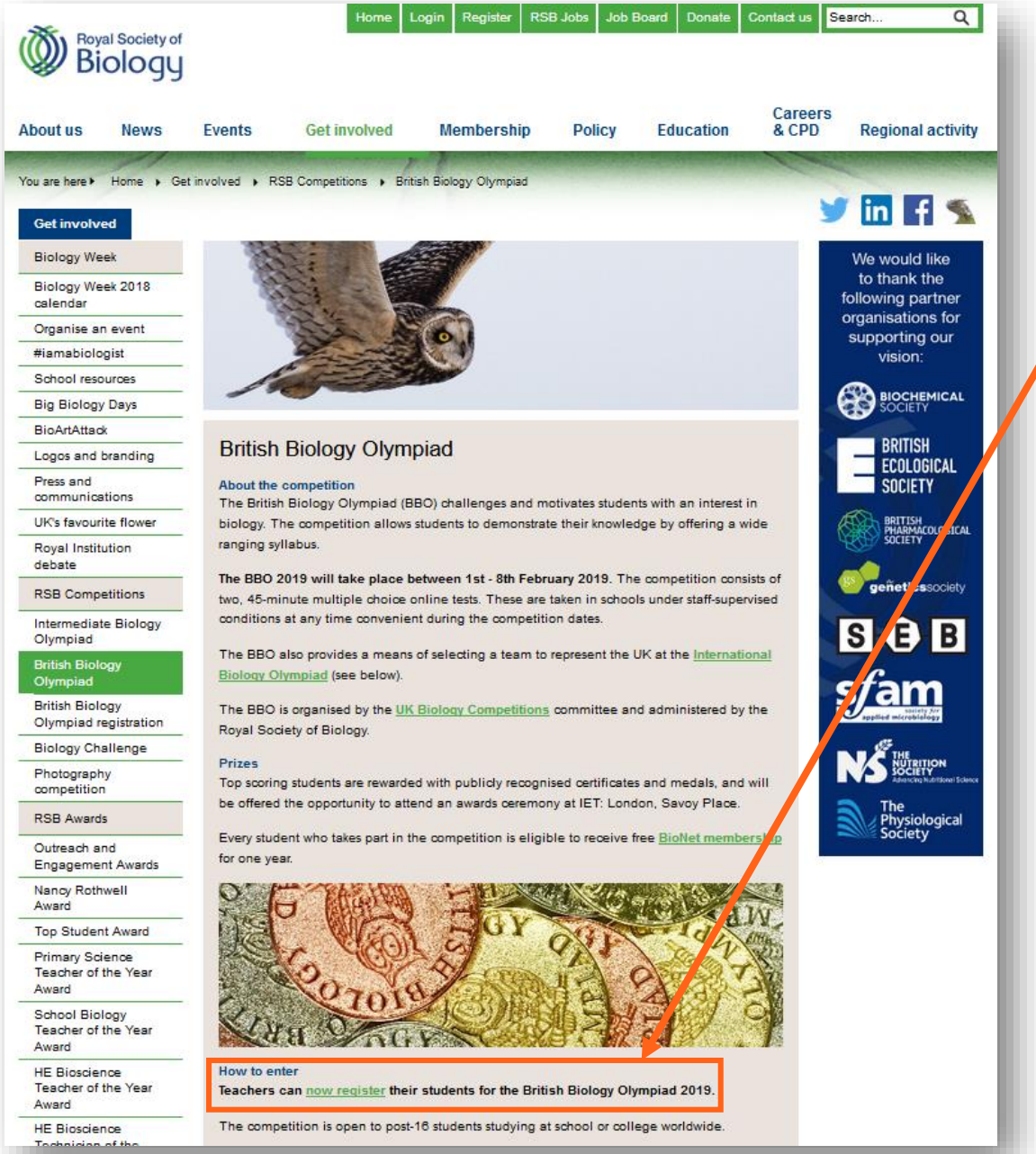
Royal Society of Biology

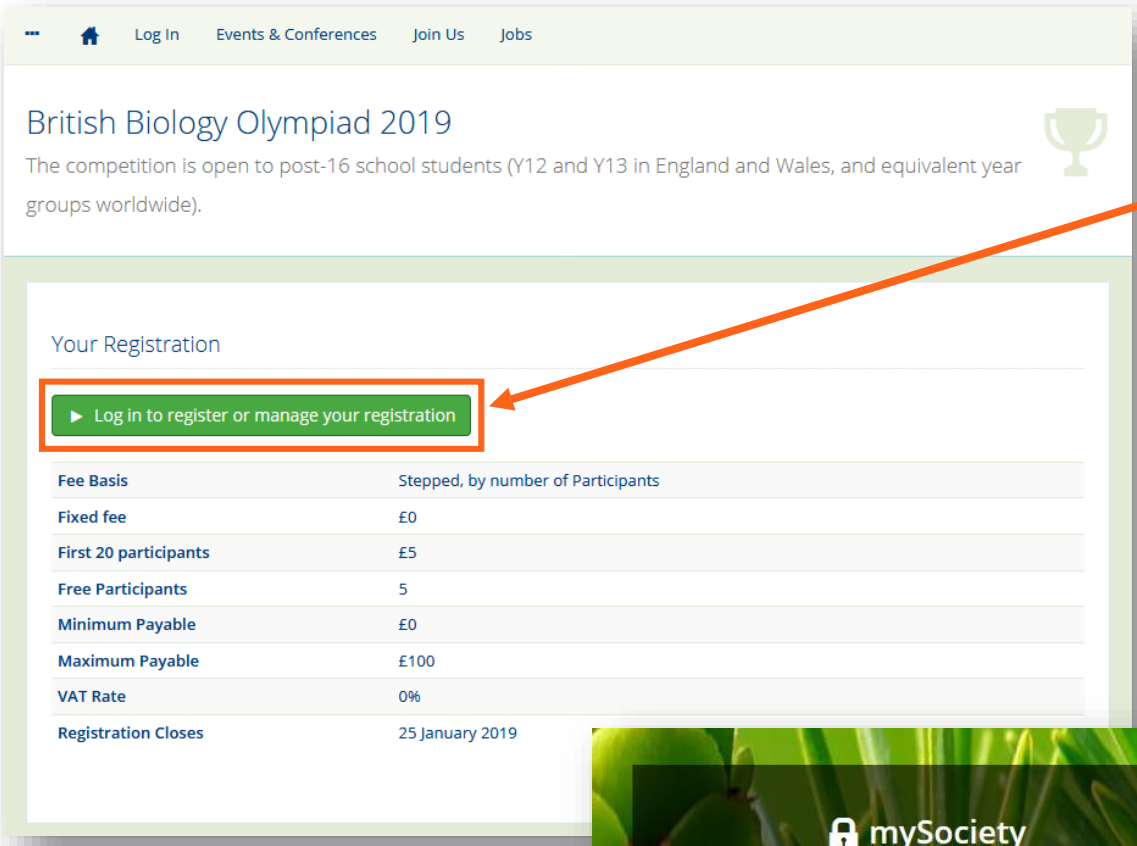
Registering for the

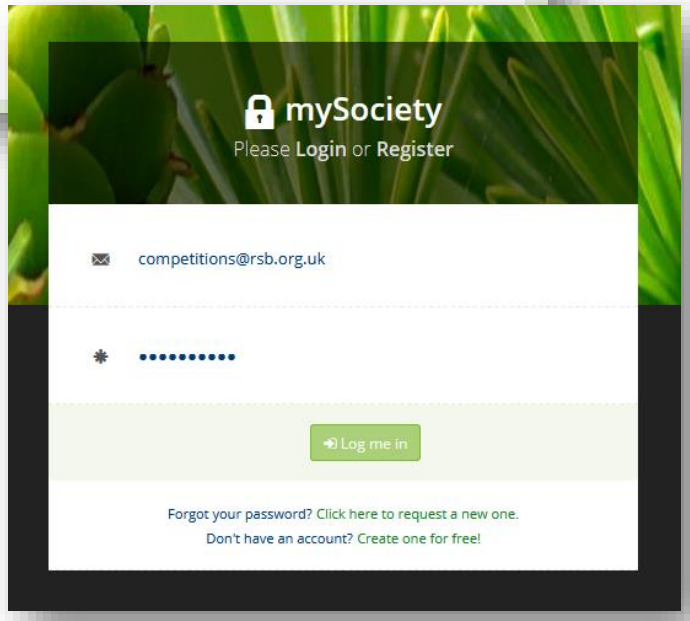
British Biology Olympiad



1. Visit www.rsb.org.uk/bbo
2. Click on the link register their students on the British Biology Olympiad webpage.

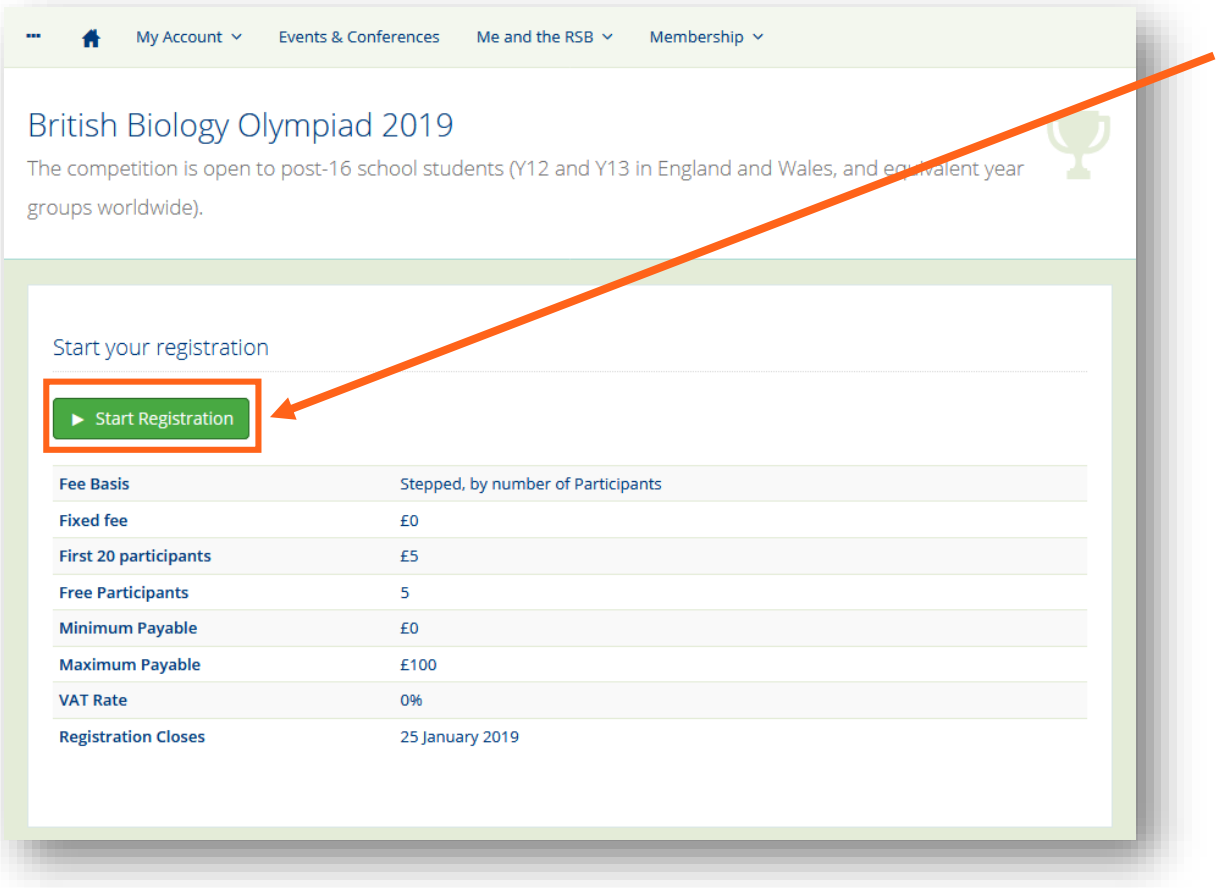
OR visit https://my.rsb.org.uk/item.php?competitionid=25 directly.



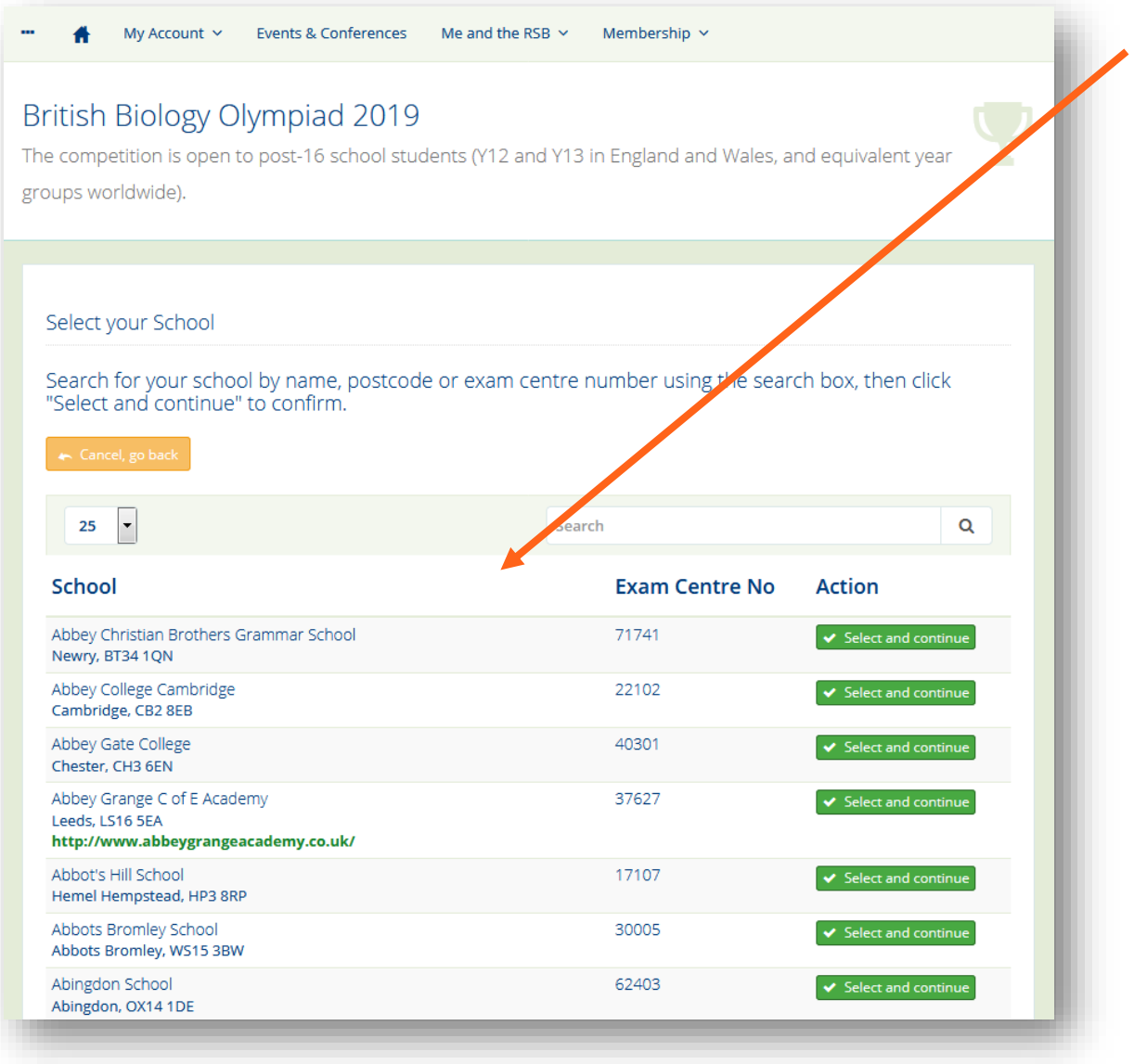


3. Login using your email address and the password you use for your Royal Society of Biology mySociety account.

   If you do not have a mySociety account, you can create one for free to register your school for this competition. Forgotten passwords can be reset if needed.

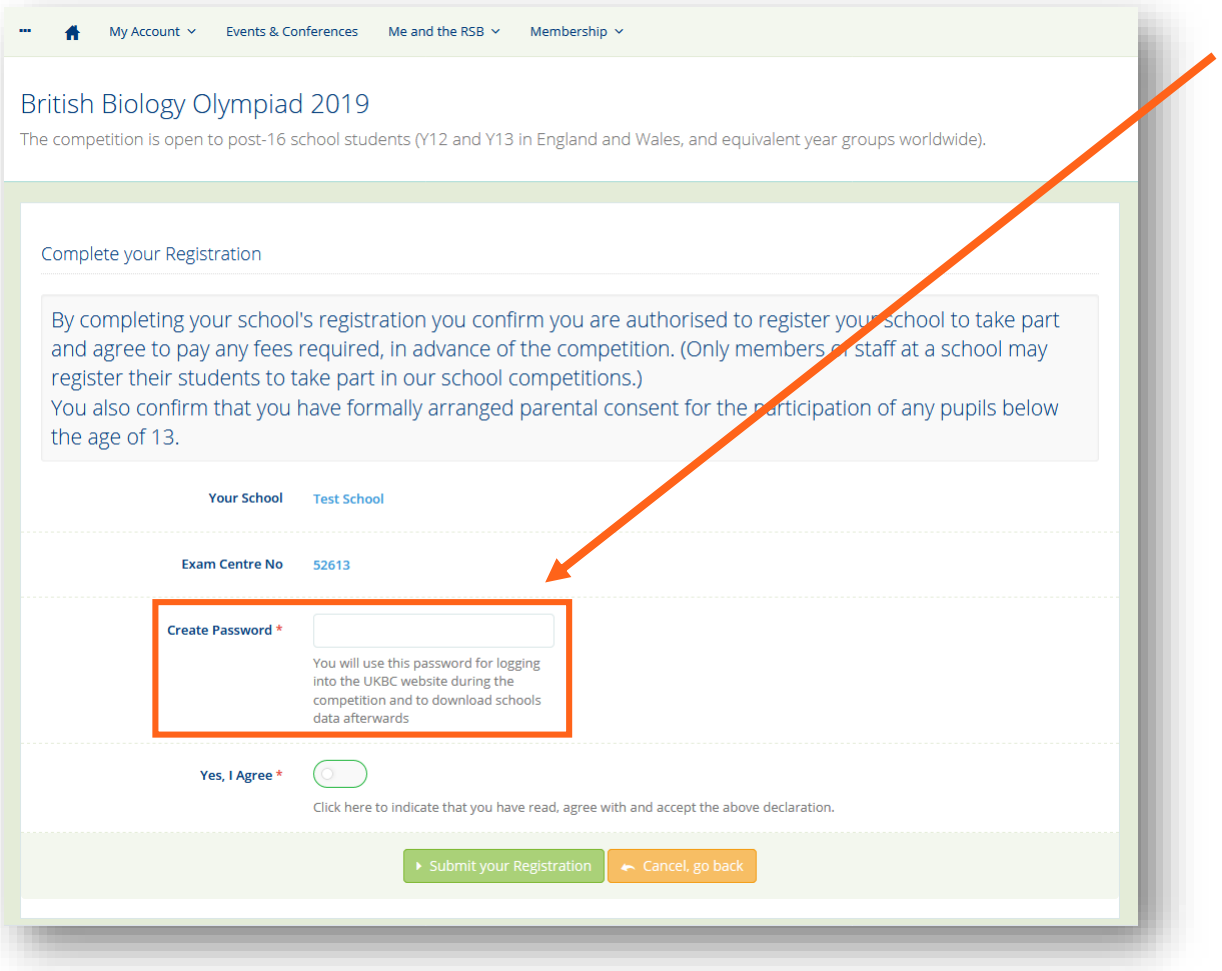


4. Once you have logged in, you will be able to start your registration.



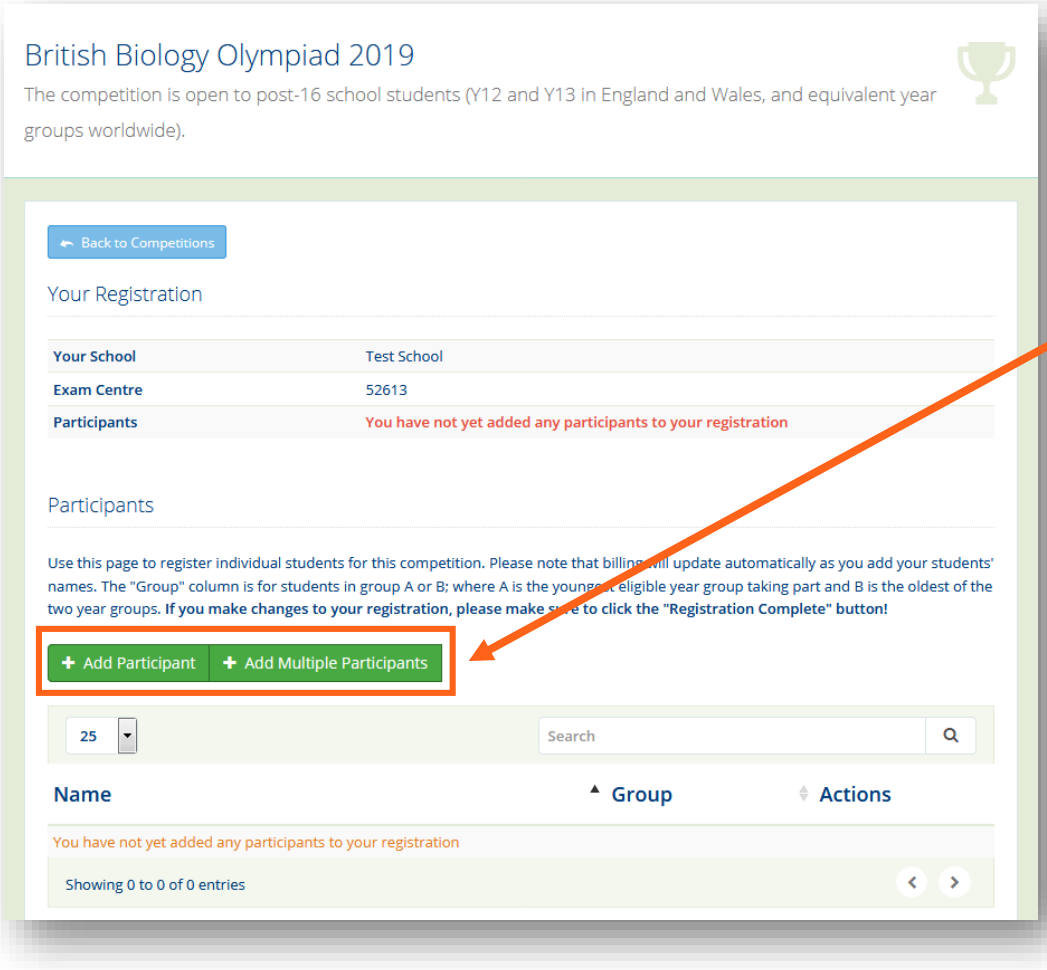
5. Select and confirm your school from the list.

   If your school is not on our list or is on the list with inaccurate details please email Raghav Selvam with your school's name, address and exam centre number.



6. Next, **create a password**. You will use this password to log into the competition website – therefore please create something that is memorable.

   (Please note: you will only access to the competition website during the competition dates.)



7. Add your students and their year groups.

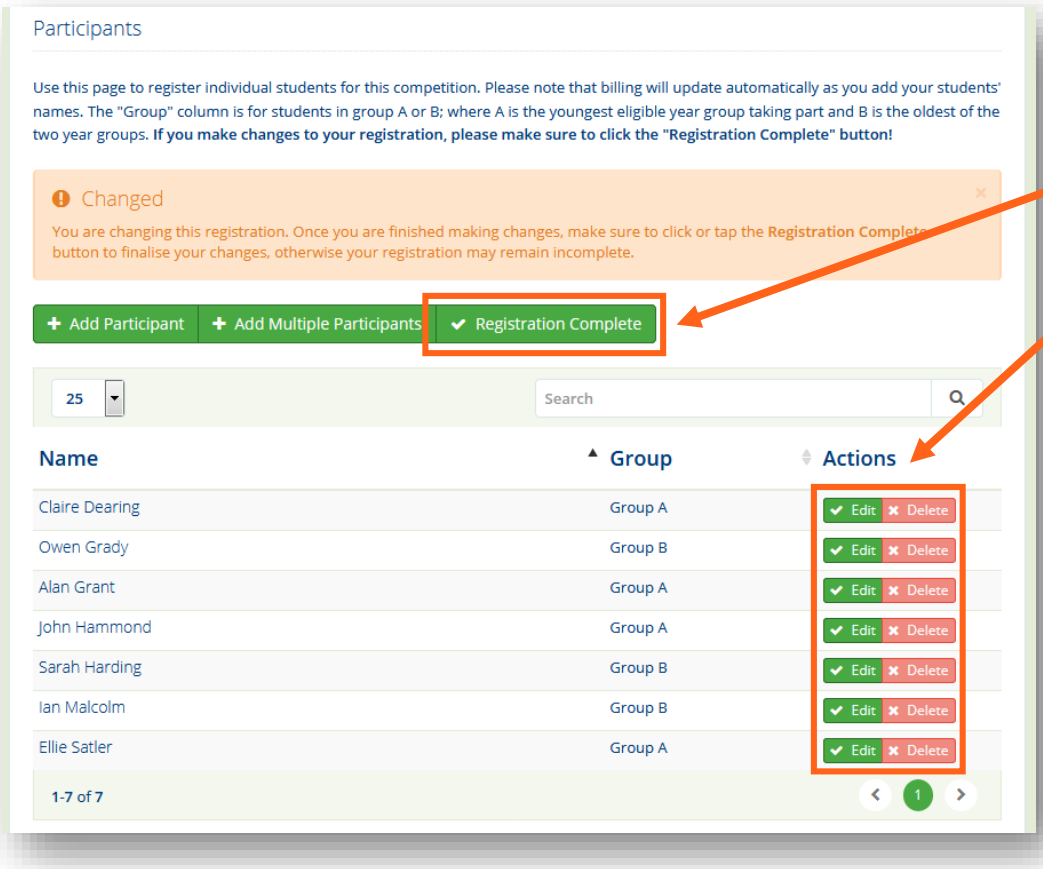
You can add each student individually or multiple students in bulk.

Please type “Group A” for students in:

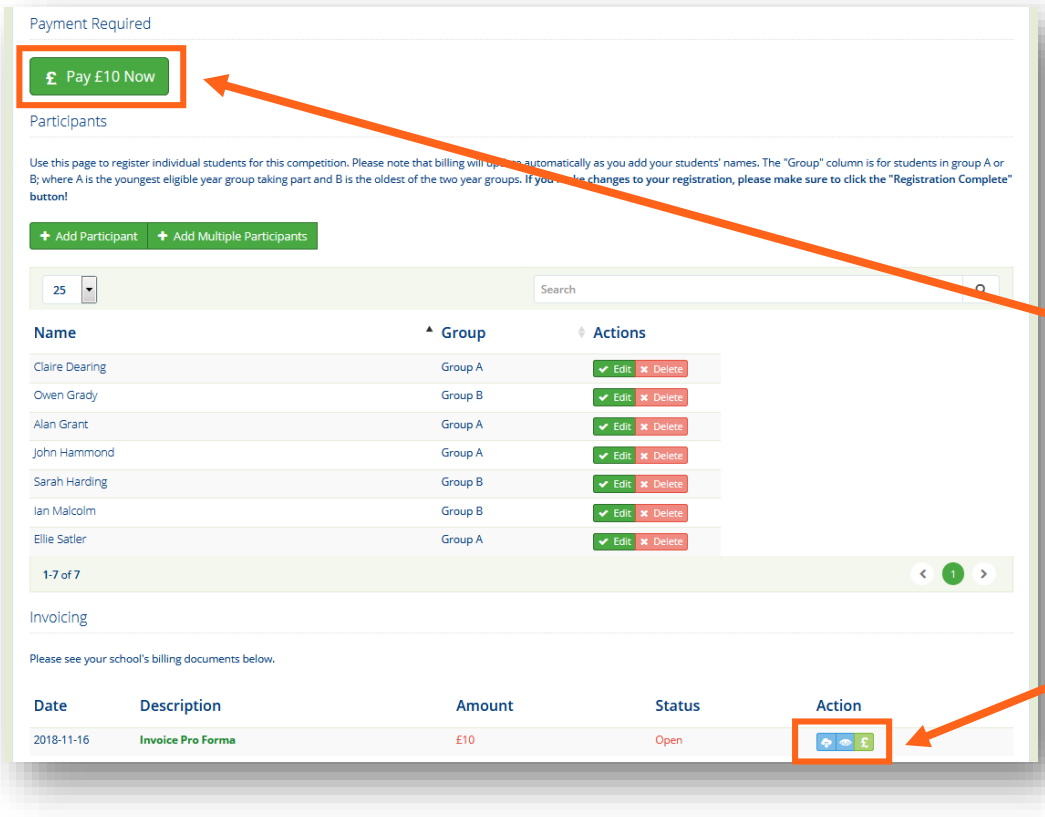
- Y12 in England and Wales
- Y13 in Northern Ireland
- S5 in Scotland, and
- Equivalent year groups worldwide

Please type “Group B” for students in:

- Y13 in England and Wales
- Y14 in Northern Ireland
- S6 in Scotland, and
- Equivalent year groups worldwide



8. You can edit and delete students, before completing your registration.



9. Once you have completed your registration*, you will be able to pay for your school's participation fee for the competition.

You will be able to pay your school's participation fee for the competition online using a credit or debit…

OR you can download an invoice for school's participation fee to pass on your school's bursar.

* Even if you have completed your registration and paid, you can still add and remove students.

- If you add students, you will be able to pay online or download a new invoice for the now outstanding participation fee.
- If you remove students, you will receive a credit note on your account.